



## COMMITTEE MEETINGS

February 04, 2020 at 5:15 PM

Council Meeting Room, 101 North State Street,  
Abbeville, Louisiana 70510

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### AGENDA

**NOTICE POSTED: February 3, 2020 at 4:00 P.M.**

***To allow a public comment period on any agenda item prior to action.***

**Recreation Committee - Chaired by Councilman Brady Broussard, Jr.**

1. Annual report from QSA.
2. Discussion of contract renewal with QSA.

In accordance with the Americans with Disabilities Act,  
if you need special assistance, please contact  
Mayor Mark Piazza's office at 337-893-8550,  
describing the assistance that is necessary.

**CITY OF ABBEVILLE**

**PARISH OF VERMILION**

**AGREEMENT WITH**

**QUALITY SPORTS AUTHORITY, INC.**

**STATE OF LOUISIANA**

**BE IT REMEMBER** that on the days and dates herein after mentioned, before the undersigned Notary Public and witnesses, personally came and appeared:

**The City of Abbeville** (herein after referred to as "the City"), a municipality of the State of Louisiana created by special charter adopted by the Louisiana Legislature, having a permanent mailing address at P.O. Box 1170, Abbeville, LA 70511-1170, herein represented by its Mayor, Mark F. Piazza, he being duly authorized to appear by virtue of a resolution of the City Council dated March 10, 2017, a certified copy of which is attached hereto and made a part hereof, and

**Quality Sports Authority, Inc.** (herein after referred to as "QSA"), a domestic corporation, having a permanent mail address at 12725 North Road, Erath, LA 70533, herein represented by its president, Jeremy L. Picard, de being duly authorized to appear by virtue of a resolution of the board of directors dated February 21, 2017, a certified copy of which is attached hereto and made a part hereof.

Who after being duly sworn by me did agree as follows:

**Goals & Objectives:**

QSA shall administer a comprehensive and affordable youth recreational program for the youth of the City of Abbeville.

**Exclusions from QSA programs:**

School, American Legion, and Vermilion Football League (VFL) programs shall be under the direction of the Park Director and shall not be subject to any agreement between the City and QSA.

**Term of the Agreement:**

The primary term of the agreement shall be for three (3) years commencing upon the date said agreement is executed. Options to extend the agreement shall depend on the mutual consent of the parties. In addition to the accountings hereinafter provided the City shall have the right to evaluate the programs created by QSA on at least an annual basis. Either party may cancel the agreement upon giving ninety (90) days written notice to the other party.

**Park Director and A.A. Comeaux Recreation Center:**

City will provide a park director to coordinate use of all fields and facilities, at Comeaux Park, for games, tournaments and practices involving VFL, VC, AHS, Harvest Time, American Legion, and any other participating leagues or schools. The schools, American Legion, and VFL shall have priority over QSA for use of the City's facilities during their seasons. QSA will take care of all scheduling of all fields we utilize from January through August 1<sup>st</sup>. Field include: Delcambre, Badon, Vorhoff, ShelbyChester and Parker. QSA will also handle scheduling of Luquette, Theriot and Sellers after the High School and Legion is complete. All schedules done will be communicated to the Abbeville Park Director each Monday of each week to allow her to know and share with the Mayor and Council who will be in Comeaux Park at any given time.

Use of the A.A. Comeaux Recreation Center shall remain exclusively for City Park Department. City will continue registering all sports participants at A.A. Comeaux Park in the office of the park director. QSA, or one of its affiliates shall pay all registration fees for those children who qualify under the criteria set forth in Goals and Objectives, above.

### **Payments to QSA:**

City will pay QSA \$75,000 annually, payable in equal quarterly installments, to administer sports programs which includes all baseball, softball, basketball, soccer, tennis and any other sport approved by the City Council for boys and girls.

QSA will retain all proceeds from registration, gate, fundraising events, tournaments, concessions, and shall fully account to the City for same no later than 30 days after the close of each annual quarter.

### **The City will provide:**

- All utilities.
- All grass cutting and maintenance outside of field facilities.
- All cleaning of restrooms.
- All repairs of restrooms, concessions stands and buildings, bleachers, and parking areas.
- General cleaning, and trash and garbage pickup during off season.
- Field and facility upkeep and maintenance during off season periods.
- All fencing surrounding playing fields.
- Note: No additional solid wall fencing will be constructed at this time unless approved by the Mayor and City Council.
- Up keep of tennis courts and fencing as well as wind screens.



## **QSA will provide, at its cost:**

Quality programs in all sports and league play for boys and girls with the exception of those specifically excluded herein.

- All scheduling of games, tournaments and practices, which shall not conflict with scheduling coordinated by the Park Director.
- Upkeep of fields during playing season including grass cutting and trimming, fertilizing, and poisoning for weed control, etc.
- Will provide all equipment and manpower to maintain and keep up infields, bases, dugouts, batting cages, netting and back drops.
- Will provide all sports related equipment (such as baseballs, basketballs, catcher's equipment and uniform baseball cap and jersey) used by participants for practice and league play.
- Will coordinate use of concession stands and general cleaning of concession area.
- Will provide scheduling and funding for all umpires, referees, concession workers, coaches, gate worker, and tournament workers, and shall fully account to the City for same no later than 30 days after the close of each annual quarter.
- Will have access to an office to be located in the concession stand at Badon Field.
- Will provide separate locking mechanism on all concession stands to provide inventory security for both QSA and any other program authorized to use the field and concession stand.
- QSA shall provide one million in liability insurance coverage with the city named as an insured therein, and all liability and health insurance coverage for participates in sports leagues.
- QSA shall determine the need of additional restroom facilities when conducting tournaments, or other special events, and shall be responsible for the payment of same.
- QSA will be responsible for hiring and paying for security, as determined by the Park Director through the Marshall's Office, the Abbeville Police Department, or other law enforcement agency at QSA's expense. QSA with the help of the Mayor and Council can reach out to the Abbeville Chief of Police for security needs if available.


## **Grants & Donations made to the City:**

Any grants or donations made by any third party to the City for the benefit of either Comeaux or Williams Park shall remain the property of the City

THUS DONE AND SIGNED on this 10<sup>th</sup> day of March, 2017 in Abbeville, Louisiana, in the presence of the undersigned witnesses and me, Notary Public after a reading of the whole.


WITNESSES

CITY OF ABBEVILLE

  
Print Name Brady Brantford, Jr.

  
MARK F. PIAZZA, MAYOR

  
Print Name Kathleen S. Faulk

  
J. Isaac Funderburk, Attorney/Notary

J. Isaac Funderburk, Attorney  
Notary Public: 47835  
La. State Bar Roll No.: 5782


THUS DONE AND SIGNED on this 14<sup>th</sup> day of March, 2017 in Abbeville, Louisiana, in the presence of the undersigned witnesses and me, Notary Public after a reading of the whole.

WITNESSES

QUALITY SPORTS AUTHORITY, INC.

Brian Richard  
Print Name Brian Richard

  
JEREMY L. PICARD, PRESIDENT

  
Print Name Thomas Picard

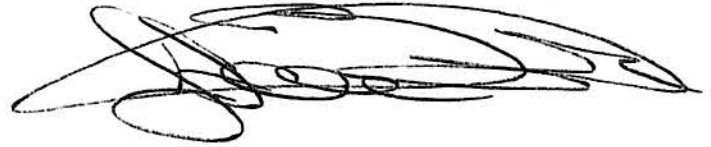
  
J. Isaac Funderburk, Attorney/Notary

J. Isaac Funderburk, Attorney  
Notary Public: 47835  
La. State Bar Roll No.: 5782

# ADDENDUM TO AGREEMENT

QUALITY SPORTS AUTHORITY  
FEE EXEMPTION FORM  
ATHLETIC PROGRAMS

BETWEEN City  
and QSA



## GOAL

The goal of the Quality Sports Authority is to provide an opportunity for all youngsters to participate in Recreation activities sponsored by their organization.

## POLICY STATEMENT

Quality Sports Authority will not provide a reduce fee unless the participant qualifies for this program by filling out the application completely.

J. Isaac Funderburk, Attorney  
Notary Public: 47835  
La. State Bar Roll No.: 5782

## HOW TO APPLY

To receive a reduce fee for your child, carefully complete the application on **each child** in the household and return it to Quality Sports Authority at 12725 North Road in Erath along with your registration form.

**AN APPLICATION THAT IS NOT COMPLETED CANNOT BE APPROVED.**

## **OTHER INFORMATION:**

**VERIFICATION:** W-2 Forms will be requested for verification. Your eligibility may be checked by Department officials at any time during the program.

**FAIR HEARING:** If you do not agree with the decision on your application or the results of verification, you may wish to discuss it with the Quality Sports Authority Director. You also have the right to a fair hearing. You can do so by calling or writing the official: Brian Richard, QSA Recreation Director, and 12725 North Road, Erath, Louisiana, 70533. You may call the Quality Sports Authority office at 337-937-4360.

**CONFIDENTIALITY:** QSA officials use the information on the application only to decide if your child is eligible for the Fee Exemption Program.

## APPLICATION INSTRUCTIONS

To apply for the Fee Exemption Program, complete the application using the following instructions. Sign the application and return it to the Quality Sports Authority office with your registration form for approval



**PART 1 - PARTICIPANT INFORMATION**

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1. Write the Youth's name, age and birth date.
2. Write the participant's last name, first name and middle name in the blank, along with the address, city, state and zip code.

**PART 2 - ALL OTHERS IN HOUSEHOLD**

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1. Write the names of everyone living in your household, whether they get income or not.
2. Write the amount of income each household member got last month, before taxes or anything else taken out, and where it came from, such as earnings, welfare, pension or other income.
3. Adult household member must sign the application and give his/her social security number on Fee Exemption Form (page 3).

**4. Must provide a copy of:**

- Driver's License or ID**
- Copy of Child's Birth Certificate**
- Copy of the most recent Income Tax return**
- Any Government Assistance you get**
- W-2 Form or Form 1040 or Form 1099**
- Last two (2) pay check stubs**

**INCOME ELIGIBILITY GUIDELINES FOR FEE EXEMPTIONS**

If your household income is  
At or below the level  
shown

Fee Exemption for Family Income Not to Exceed

	<u>Household Size</u>	<u>Yearly</u>	<u>Income Levels by:</u>	
			<u>Monthly</u>	<u>Weekly</u>
On this scale, your child is Eligible for Reduce fee.	2	14,319	1,194	276
	3	19,166	1,598	369
	4	24,013	2,002	462
	5	28,860	2,405	555
	6	33,707	2,809	649
	7	38,554	3,213	742
	8	43,401	3,617	835
	For each additional Member add:		+4,847	+404

If anyone believes he or she has been subjected to discrimination on the basis of race, color, sex or national origin, he or she may file a complaint alleging discrimination with the LRPD or the Office of Equal Opportunity, U.S. Department of the Interior, Washington, D.C. 20240.

**REGISTRATION FEE REDUCTION FORM  
QUALITY SPORTS AUTHORITY  
ERATH, LOUISIANA**

**Parents:** TO APPLY FOR A REDUCED FEE YOU MUST RETURN COMPLETED APPLICATION TO THE QUALITY SPORTS OFFICE WITH YOUR REGISTRATION FORM.

**PART 1- PARTICIPANT INFORMATION: PLEASE PRINT.**

**GROSS MONTHLY INCOME**

	Gross Monthly Earnings Job #1	Gross Monthly Earnings Job #2	Monthly Welfare Payments, child Support, Alimony	Monthly Payments Retirement, Social Security	Any Other Monthly Income Including Unemployment
List all Household Members Names: _____					
1.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
2.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
3.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
4.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
5.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
6.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
7.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
8.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
9.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
10.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<b>TOTALS:</b>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

**HOUSEHOLD TOTAL AMOUNT: \$ \_\_\_\_\_ Weekly Monthly Yearly**

**PART 3- SIGNATURE AND SOCIAL SECURITY NUMBER: An adult household member must sign the application before it can be approved.**

I certify that all of the above information is true and correct and all income has been reported. QSA officials may verify information on the application.

Deliberate misrepresentation may result in application being rejected.

**SIGNATURE:** \_\_\_\_\_  
SIGNATURE OF ADULT HOUSEHOLD MEMBER SOCIAL SECURITY NUMBER

PRINT NAME OF ADULT HOME ADDRESS CITY/STATE/ZIP

DATE SIGNED HOME TELEPHONE NUMBER WORK TELEPHONE NUMBER



• CITY OF •

**ABBEVILLE**  
**SINCE 1850**




**MARK PIAZZA**  
*Mayor*

**KATHLEEN S. FAULK**  
*Secretary - Treasurer*

**CERTIFICATE**

I, Kathleen S. Faulk, Secretary-Treasurer for the City of Abbeville, Louisiana do hereby certify that the attached Resolution #R17-05 adopted at the special Abbeville City Council meeting held on March 10, 2017 is a true and correct copy.

**IN WITNESS THEREOF**, I hereunto affix my hand and the seal of the City of Abbeville, Louisiana on this 10<sup>th</sup> day of March, 2017.

  
KATHLEEN S. FAULK  
Secretary-Treasurer



**COUNCILMEN:**

**FRANCIS J. PLAISANCE**  
*Councilman at Large*

**LOUIS JOE HARDY**  
*District A*

**FRANCIS TOUCHET, JR.**  
*District B*

**BRADY BROUSSARD, JR.**  
*District C*

**REV. WAYNE LANDRY**  
*District D*

*City of Abbeville*  
*101 N. State Street*  
*P.O. Box 1170*  
*Abbeville, LA 70511-1170*  
*(337) 893-9000*  
*Fax: (337) 898-4298*

**RESOLUTION NO.: R-17-05**

**BE IT KNOWN AND REMEMBERED**, that pursuant to a public notice, a special meeting of the City Council of the City of Abbeville was held on the 10<sup>th</sup> day of March, 2017, commencing at 1:15 o'clock p.m. at City Hall, Abbeville, Louisiana, where the following resolution was moved, duly seconded, passed, and adopted, to-wit:


**WHERE AS**, this Council finds that the city has an obligation to provide the youth of this city with a meaningful recreation program, as may be defined by this Council and the Parks and Recreation Board;


**WHERE AS**, this City Council finds that cost of maintaining the facilities and operating the programs has become a financial burden on the City;

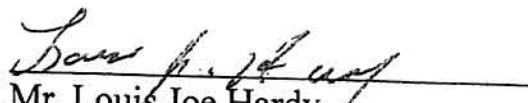
**WHERE AS**, this City Council finds, that it is in the best interest of this City and its citizens, to outsource the management of the City's Recreation Program as more completely described in the revised attached agreement;


**NOW, BE IT RESOLVED** that the City Council of the City of Abbeville, acting as the governing authority of said city that Mayor Mark F. Piazza be and the same be authorized to execute the revised agreement with Quality Sports Authority, Inc., and to perform all other acts necessary in the premises.

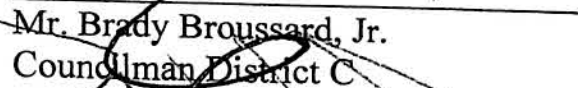
**APPROVED AND ADOPTED** on this 10th day of March, 2017.

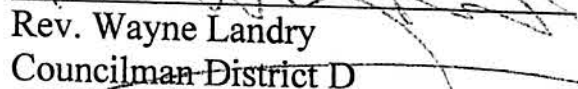
  
Hon. Mark F. Piazza, Mayor

  
Mr. Francis J. Plaisance  
Mayor Pro-Tem/Councilman at Large

  
Mr. Loujs Joe Hardy  
Councilman District A

  
Mr. Francis Touchet, Jr.  
Councilman District B

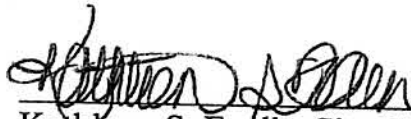
  
Mr. Brady Broussard, Jr.  
Councilman District C

  
Rev. Wayne Landry  
Councilman District D

## C E R T I F I C A T E

I, Kathleen S. Faulk, the duly qualified and appointed Clerk of the City of Abbeville, State of Louisiana, do hereby certify that the above and foregoing resolution was duly approved at the special meeting of the Mayor and City Council of the City of Abbeville held on March 10, 2017.

THUS DONE AND SIGNED in Abbeville, Louisiana on this 10<sup>th</sup> day of March, 2017.



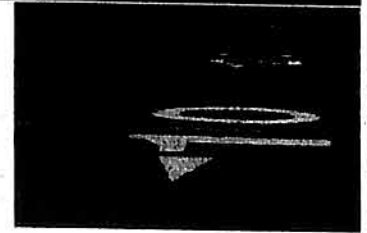
Kathleen S. Faulk, City Secretary/Treasurer





*Preparing young athletes for the next level in life and sports*

337-937-4360  
www.qualitysports.org  
12725 North Road Erath, LA 70533



**To Whom It May Concern:**

**On Monday, March 13, 2017, the Quality Sports Authority met to discuss the proposal that was sent to us by the City of Abbeville. The proposal was for Quality Sports Authority to provide a Recreation program for the City of Abbeville. On a motion by Jake Landry and seconded by Nathan Granger the motion was passed agreeing to provide a recreational department. With this motion The Quality Sports Authority is allowing Jeremy Picard to sign the agreement. If you have any questions or concerns call our office at 337-937-4360.**

**Sincerely yours,**

  
**Tommy Picard**  
**Director**